



Concordia Theological Seminary

6600 North Clinton Street
Fort Wayne, IN 46825-4996

CREDIT BALANCES IN STUDENT ACCOUNT

Please read this carefully and then sign at the bottom and return to the Financial Aid Office.

If this form is not signed and returned, any credit balance (surplus funds) in your student account caused by Federal Student loans will automatically be refunded to you by check within 14 days that the credit balance occurs.

By signing this form, you agree to allow Concordia Theological Seminary to hold any credit balances during the academic year in your student account. You will still have access to these funds (if a credit balance exists in your account) by submitting a check request form at the CTS Cashier's window. This authorization only gives the seminary the ability to hold these balances until they are withdrawn per your request.

Voluntary Authorization

I give Concordia Theological Seminary my permission to hold any credit balance in my student account until I withdraw those excess funds by submitting a check request form.

Print Name _____

Signature _____ Date _____